



The English College in Prague

Teacher Application Form

The English College in Prague is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. All new staff will be expected to produce an International Child Protection Certificate and apply for a Czech criminal records excerpt. Depending on a candidate's circumstances, we will require a police check from their country of origin and country of previous employment. Identity checks, employment checks and qualifications checks all form a non- negotiable part of the recruitment process. Any gaps in employment will be examined, and we will require at least two references, including your most recent Headteacher. Safeguarding and child protection training is given on arrival and the induction process follows UK best practice in this regard too.

Post applied for:

Title: **First Names:** **Surname:**

Date of Birth: **Place of Birth:**

Details of previous name or surnames (if applicable):

Citizenship: **Passport Number:**

NI Number: **Passport Expiry Date:**

Permanent residence address:

Current address (if different):

Telephone: **Email:**

Please give your employment history, starting with your current / last position.

Current position	Employer (Including address)	Employment dates	Availability or notice period

Previous position	Employer (Including address)	Employment dates	Reason for leaving

Please detail any gaps in your employment, eg. travelling, looking after children etc:

References: Please give the name, address and telephone number of two contactable referees, one of whom must be your most recent Headteacher. References will not be accepted from relatives or from people writing in the capacity of friends. Please note any previous employer may be approached for a reference.

Referee 1	Referee 2
Name: Address: Position: Phone: Email: Capacity known:	Name: Address: Position: Phone: Email: Capacity known:

Education, Qualifications and Training (Please start with the most recent)			
University / College / School	Qualification	Grade	Date qualification obtained

Please list any relevant CPD you have carried out over the past 3 years		
Name and details of course	Provider	Date

If you are related to any existing employees, governors or students at The English College in Prague, please state the relationship:

Do you consider yourself to have a disability ? (Please tick for yes)

If so, do you require any special arrangements in order for us to organise an interview?

Skills, hobbies and interests - Please detail anything that is relevant to the post you are applying for

Supporting Statement - Please outline your motivation for applying and how your prior experiences relate to the job specification. (Please do not attach separately.)

Are there any restrictions which may prevent you from being employed in the Czech Republic?

If yes, please set out the details:

(Please tick for yes)

Appointments to The English College in Prague are made subject to clear criminal records checks. In most cases we require candidates to provide an International Child Protection Check, as well as a domestic Excerpt from the Czech Criminal Register.

Date of most recent DBS check (if relevant):

Date of most recent ICPC:

Do you have any criminal convictions?

Do you have any criminal cases against you pending?

Have you ever been the subject of a disciplinary process?

If yes to any of the above, please provide details:

Social Media - Please list all handles for any publicly viewable social media accounts that you use:

By ticking this box I give consent to The English College in Prague, Prague 9 to keep my personal data for two years and let me know when there is another suitable position for me.

I declare that the information provided in this application form is true and accurate and I understand that any offer of employment to The English College in Prague is subject to this declaration:

Name / signature:

Date: